

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, March 5, 2025**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 5, 2025 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Daniel W. White and Judith C. Ogden. Not in attendance this evening Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Attorney, Brian T. Egan; Village Treasurer, Patricia Mulderig (late arrival 7:06 PM); Building Inspector, Robert O’Shea; Police Chief, Charles M. Lohmann and Dir. of Highway Operations, Frank Prinzevalli.

Pledge of Allegiance.

**Mayor - Michael D. Utevsky:**

- Updates provided on Harbor Road, Mill Creek Road and Route 25A. No action taken.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee White, abstention by Trustee Ogden and adopted (3-0-1):  
**RESOLUTION #173-24**  
Minutes of February 5, 2025, 7 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- Lacking a quorum, the minutes of January 15, 2025 are tabled.
- It was, upon motion by Trustee Ogden, second by Deputy Mayor Davidson, abstention by Trustee White and adopted (3-0-1):  
**RESOLUTION #174-24**  
**RESOLVED**, to authorize and direct Mayor Utevsky, in his official capacity, to execute the Cyber Security renewal insurance policy with Cowbell Insurance as quoted by Salerno Brokerage Corp.,  
**BE IT FURTHER RESOLVED**, to authorize and direct the village treasurer to release payment in the amount of \$2,062.00 upon receipt of invoice for the same.

**Financials – Patricia A. Mulderig, Village Treasurer:**

- It was, upon motion by Trustee White, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #175-24**  
**RESOLVED**, to adopt Abstracts Batch #’s 87, 195 & 205 in the total amount of \$66,956.61, be paid from the General Fund.
- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:  
**RESOLUTION #176-24**  
**RESOLVED**, to deny the Freedom of Information appeal from Mr. Maylor; as stated on the record, there are no responsive documents.
- Special Use Permit Application received from Constance Nostrand; the application is not applicable to an event.

**Highway Department – Frank Prinzevalli, Dir. of Highway Operations:**

- Oral Report given.

**Tree Board – Judith C. Ogden:**

- Arbor Day event scheduled for May 3, 2025; with rain date of May 4, 2025.

**Building Department – Robert O’Shea, Building Inspector:**

- Oral report given.

**Police Department – Charles M. Lohmann, Police Chief:**

- Oral report given.
- Theft from an unlocked vehicle at Avalon Park.

**Mayor:**

- Discussion ensued regarding upcoming Board of Trustees meeting dates. Village clerk is authorized and directed to post notice of the Organizational Meeting for Wednesday, April 9, 2025 at 7:00 PM, 500 North Country Rd., St. James, N.Y. 11780. This resolution is subject to the availability of a quorum.

**Public:**

- Leighton Coleman inquired about activities at vineyards.
- Alexandra Leighton discussed Architectural Review Board policies.
- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted, to move to executive session at 8:17 PM to discuss personnel matters. No action taken. It was, upon motion by Trustee White, second by Deputy Mayor Davidson and unanimously adopted, to move back to public session at 8:28 PM.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Deputy Mayor Davidson and unanimously adopted, to adjourn the meeting at 8:30 PM.

Respectfully Submitted,

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Margaret O’Keefe  
Village Administrator/Clerk